

# NAMBUCCA HEADS RSL CLUB LTD *71st* ANNUAL REPORT



Great view, Great people, Great place!

ABN: 36 000 962 185

Nambucca Heads RSL Club Ltd.

3 Nelson Street  
Nambucca Heads  
NSW 2448

(02) 6568 6288  
www.nambuccarsl.com.au  
info@nambuccarsl.com.au

Nambucca RSL Club would like to acknowledge the Traditional Owners of the land on which we work, the Gumbaynggirr People and pay our respects to the Elders, past, present and those emerging.

## BOARD OF DIRECTORS 2020 - 2023

### President

Terrie Hyslop

### Board

William (Bill) Henderson  
Louis (Lou) Barnes  
Judi Belbin  
John Hopkins  
Paul Hayes  
Dennis Leigh

### Life Members

Late Robert (Bob) Provost  
Late C S Williams  
Late H J Davison  
Late Allan Evans  
Late Noel Hamblion  
Late Kevin Curran  
William (Bill) Larkey  
Late Thelma (Joyce) Cummings  
William (Brian) Duncan

### Membership

The Company is limited by guarantee and is without share capital. The number of members at the 30 June 2021 with previous year's comparison is as follows:

	2022	2021	2020	2019	2018
Life	2	2	3	3	3
Service Member	239	281	291	308	326
Ordinary Member	5769	5813	5313	5472	5321
	<b>6010</b>	<b>6096</b>	<b>5607</b>	<b>5783</b>	<b>5650</b>

### Management Team

Wendy Mills - Chief Executive Officer  
Carlie Thorman - Assistant Manager  
Andrew Ford - Operations Manager  
Calvin Taitumu - Duty Manager  
Todd Phillips - Catering Manager  
Kelly Smith - Bottleshop Manager  
Chris Bell - Executive Assistant

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Each day we strive to deliver quality, customer-focused hospitality to our members and guests. Our management and staff strive to create an environment where community meets, giving individuals and groups opportunities to evolve and know that they are supported.

Our vision, mission and value statements provide pathways that have made our Club who we are today.

This gives us the direction to focus on providing an environment where our community is paramount, a place where people can breathe, engage, form friendships, relax and enjoy. A place that feels like home and you are always welcome.

Nambucca RSL Club recognises the sacrifice and dedication service personnel have made and continue to make in securing our freedoms. For this we say thank you.

## OUR MISSION

Our mission is to make a difference in our community.

Promoting and showcasing excellence in hospitality whilst supporting local community groups and their projects.

## OUR VISION

Our vision is to inclusively provide a place where our members, guests and service personnel feel respected, inclusive, welcomed a place where they can come together to enjoy our community spirit.

Team Nambucca strive to do this by providing excellence in customer service as they believe it is not a skill, but an attitude and belief in serving others.

## OUR VALUES

**T**RUST

**E**XCELLENCE

**A**CCOUNTABILITY

**M**ATESHIP

**N**URTURE

**A**CTIONS

**M**AKING A DIFFERENCE







# ABOUT US

Welcome to the Nambucca RSL Club Family.

Each day we strive to deliver quality, customer-focused hospitality to our members and guests.

Our management and staff strive to create an environment where community meets, giving individuals and groups opportunities to evolve and know that they are supported.

Our vision, mission and value statements provide pathways that have made Nambucca RSL who we are today. This gives us the direction to focus on providing an environment where our community is paramount, a place where people can breathe, engage, form friendships, relax and enjoy. A place that feels like home and you are always welcome.

Nambucca RSL recognises the sacrifice and dedication service personnel have made and continue to make in securing our freedoms.

Overlooking the beautiful Nambucca River, the Club showcases perfect pristine views of the natural water way with magnificent mountain ranges as the background.

We are the heart of the community with a proud history of lending a helping hand in times of need.

We aim to provide a workplace where staff feel engaged, safe and fulfilled, with a platform to provide our members and guests with exceptional, consistent experiences.

Our staff are our most valuable assets. They form the foundations of our business and are paramount to the success of our future.

Staff at all levels and all departments will be encouraged to contribute to our culture of customer excellence.

As a venue of choice, we strive to exceed the expectation of our members and guests.



# OUR STAFF

Lorraine ANDERSON

Lisa ASTON

David BARR

Chris BELL

Julie BIRNEY

Nathaniel BLAIR

Tyler BLAIR

Tony BLANCH

Mason BRISCOE

Karen BUCHANAN

Michael CARR

John DAVIS

Annette De JONG

Aaron DEETH

Claire DONNELLY

Tracy DONOVAN

Tammy ELPHICK

Mathew FAULDS

Blake FERGUSON

Ineka FERRIS

Susan FORD

Doreen FORD

Andrew FORD

Karen GARDNER

Joshua GAYNOR

Natalie GOODFELLOW

Janice GORE

Shanae GRAHAM

Trent GRIFFITHS

Kelly HAMILTON

Zara HAMILTON

Timothy HARDY

Kelly HARRISON

Cassandra HARRY

Karen HUON

Kesane KHAMWONGSA

Rebecca LEAUDAIS

Sheree MARKHAM

Lorelle McGEE

Jaxon McQUEEN

Wendy MILLS

Angela MOORE

Barrie NICHOLSON

Marie PAGET

Suzanne PARK

Dylan PATE

Catherine PECK

Todd PHILLIPS

Blake POULTON

Willow PUNTON

Sally REEDY

Jessica RICHARDS-MURRAY

Matthew ROBERTS

Carly ROBINS

Sumah ROBINS

Bernie SEABORN

Kelly SMITH

Lillian SNEESBY

Patrick SNEESBY

Kellie STANDING

Natalie STAPLETON

Beth STOKES

Linne STREET

Jasmin STRICKLAND

Wendy STRIDE

Martyn TAITUMU

Calvin TAITUMU

Harvey TAITUMU

Carlie THORMAN

Tanya VIDOVICH

Sharon WARD

Isaac WILSON

Glenn WOTTEN

*"If I sang praises for all your good work,  
I would lose my voice pretty quickly."*

# MOMENTS IN OUR HISTORY



**1952**

Nambucca Heads RSL Club becomes a separate entity from the Nambucca Heads RSL Sub Branch in February and inaugural meeting of Club held on 19 March.



**1955**

Liquor licence granted and became an official registered Club.

**1958**

Further extensions undertaken at a cost of £15,000.



**1962**

Further land was purchased and such significant growth was experienced in the Club that in 1962 the Committee called for a master plan to cater for the needs during the next 10 years.

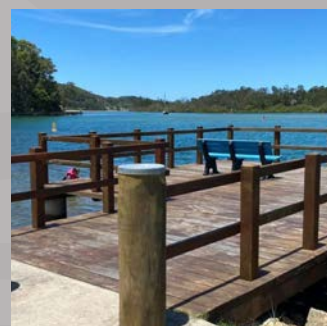
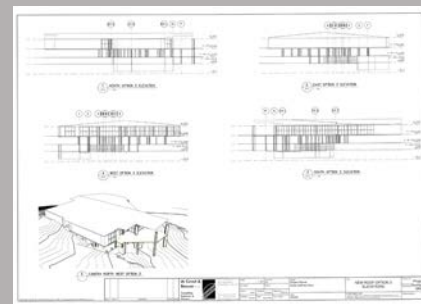


**1963**

Construction planned for three stages, a loan of £30,000 arranged with the E.S and A. Bank and construction commenced.

## 2023 PROJECTS IN THE PIPELINE

Plans for the new roof.







## 1964

Official opening of the new club house held 31 October at the approximate cost of £75,000.

## 1993

The next refurbishment program was in 1993, at a cost of \$2.2million. Works included a new main entrance, an extended upstairs auditorium area featuring huge windows to take in the view.

Relocation of the bistro and extending the main bar.



## 2004

A new expansion program planned with proposed works costing over \$5million. These included a new central lift, coffee shop, outside terrace and bottle shop.

## 2006

Grand opening held 22 July.



## 2019

A new Management team came through and again refurbished the Club, bringing back the outdoor dining, revamping the Level 1 foyer and bottle shop, upgrading toilet facilities, bistro furnishings and a new colour scheme.

## 2021

Refurbishment of the Gaming Room opening up spaces, painting and new lighting installed.

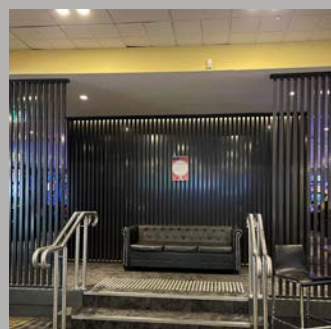
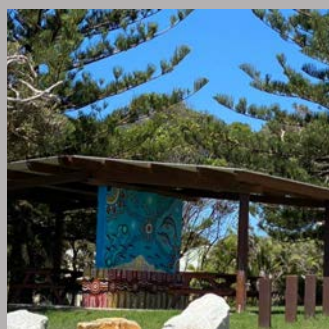


## 2022

Refurbishment of Level 2 area adjacent the Reception and continuing up the stairway. New carpet is installed, painting and lighting.

\$2,000,700 in funding secured from the Australian Government's Black Summer Grant to install a new roof, air conditioning and solar.

Upgrade of CCTV system and installation of laser projector and screen.



# SUPPORTING COMMUNITY

## 2018

'Do It For Our Farmers' campaign - raising money, organising donations, supplies and support for drought-stricken farmers and their families.

Farmer's Charity Golf Day.

Finalist ClubsNSW Clubs & Community Awards.

## 2019

Bushfire support provided to the community, Nambucca RSL staff and members of the Board directly help the bushfire effort by providing food, donations and in kind support.

Farmer's Charity Golf Day.

Finalist ClubsNSW Clubs & Community Awards.  
Winner of Heart of the Community Clubs NSW Awards.

## 2020

The global impact of COVID-19 starts to affect movements with lockdowns in place.

Nambucca RSL Club keeps its doors open continuously by providing takeaway, pies and cakes, and diversifies its business model.

ANZAC Day Services called off, Club staff hold a vigil from driveway of the Club entrance.

Finalist ClubsNSW Clubs & Community Awards.

Visit by the Hon. Melinda Pavey.

## 2021

NASHOS 70th Anniversary and disbandment of the group.

ANZAC Day recognised by service.

We're Here for You Campaign launched the Club providing transport to locals to get to the shops.

Renovations made to Poppies' Deck undertaken.

Pink in June fundraising campaign - thousands of

dollars raised for Macksville Hospital through the McGrath Foundation.

COVID-19 lockdowns again in place, the Club keeping its doors open.

Club supports local community by providing food and donations to front line medical staff.

Finalist ClubsNSW Clubs & Community Awards.

Replace of piers and new roofing sheets installed at the Boatshed Café.

Refurbishment of HDZ Bar painting and new flooring.

Retractable screen installed on Poppies' Deck.

Refurbishment of Auditorium Bar and back of Stage.

Implementation of Click & Collect in Bottle Shop.

New Suzuki Baleno courtesy car.

Upgrade of point of sales terminals.

Refurbishment of Gaming Room.

## 2022

Finalist ClubsNSW Clubs & Community Awards.

Seven pallets of non-perishable foods to Lismore floods.

Crochet Rugs created by our dedicated members Hannah, Gwen and Barbara were taken to 'Doing it for our Farmers' in Tamworth.

Food hampers delivered to families who have fallen on difficult times.

Evacuation centre for local people through extreme weather events.

Partnership with local Surf Club

Crochet rugs and swag donated to local family still impacted by local flooding.

Assisted Nambucca Valley Lions with garden project at the headland.



# CLUBGRANTS *Program*

For the year ending 30 June, 2022,  
Nambucca RSL Club Limited donated in  
excess of \$57,740.54 in ClubGRANTS and  
other donations \$20,466.11

Our recipients were:

## Category 1

Bowraville Community Christmas Luncheon,  
St Jimmy's Kitchen  
Nambucca Heads RSL Sub Branch  
Nambucca River View Club  
Shore Track  
Time 2 Talk, Nambucca Valley  
VW Spectacular Morning Tea Fundraiser for  
Nambucca Valley Cancer Support Group  
I & J Wilson

## Category 2

ANZAC School Initiative – Koori Kids  
Cancer Awareness Program  
Cara Brown  
2NVR, V Meloney  
Life Time Connect, Macksville  
Lions Club Nambucca Heads  
Nambucca Christmas Festival  
Nambucca Heads High School  
Nambucca Heads RSL Darts  
Nambucca Heads RSL Indoor Bowls  
Nambucca Heads RSL Snooker  
Nambucca River View Club  
Nambucca Valley Orchid Society  
Red Cross, Nambucca Heads  
Sydney Children's Hospital

## Category 3

Communities NSW

## In Kind

S Challenor  
M Channells  
R Coleman

J Deakes  
P Dowse  
Cubana Resort  
K Donnelly  
F Fowler  
T Lee  
Life Time Connect  
K Mallard  
Nambucca Heads R&SL Sub Branch  
Nambucca Senior Roosters  
Nambucca Valley Council  
Nambucca Valley Garden Club  
Nambucca Valley Probus  
Mrs Pope  
Public Schools Association  
Standard & Triumph Car Club  
G Twitchen  
United Hospitals Association  
Women's Auxiliary, R&SL Sub Branch,  
Nambucca Heads  
J Weimer



Hi Wendy,

I just wanted to touch base with you after the Retreat. It was so successful I am receiving phone calls from Breast Cancer patients who live around the Port Macquarie area asking why they haven't heard of such a Retreat that they can participate in.

The women loved every event on the program and this was confirmed by the post event evaluations.

The 25 women were so appreciative of having the chance to hop out of their own environment for a weekend and try different therapies. I recently received a bunch of flowers from one of my breast care patients for organising the event, I haven't seen her smile so much!

Carolyn Cross  
McGrath Breast Care Nurse

# PRESIDENT'S REPORT

It is an honour to present the 71st Annual Presidents Report.

There was little indication at the commencement of the financial year of the landscape that we would have to navigate yet again. Once again, we were hit with a COVID-19 lockdown during the months of June 2021 to October 2021. It brought disruption to our business, but I am proud to say we did not close our doors. Our Bottle Shop remained open and we turned our foyer into a Coffee Shop serving hot beverages, homemade cakes and pies. Our bus was certainly busy with deliveries of meals and drinks to those who requested them.

I would like to recognise the contribution of our staff both front and back of house. Throughout the year they have remained staunch and resolute to keep our doors open at all times.

Issues with our carpark are still ongoing, but we hope for a successful conclusion by early 2023. On a brighter note this year we were awarded the Black Summer Grant of \$2,007,000 to replace the entire roof, install solar and air-conditioning. I believe that in the future looking back on all of this we will be able to take pride in how this Club has responded to what will be seen as some of the biggest challenges ever faced.

I think members will agree the resilience of the Nambucca RSL Club has certainly been tested during the past two years followed by cautious consumers, varying regulations, increased compliance and a decrease in demand.

The ability of our Club to adapt, accept and engage in a new way of operating is to be commended. I look forward to a new year of less disruption and feel confident we can handle whatever is thrown in our path.

Our new Strategic Plan 2022-2023 will add a new dimension to the Club's operations. Our core values will provide for improved facilities, services and membership growth.

I wish to personally thank my fellow Directors who have always kept the interest of members top of mind. Their dedication to the office and the responsibility it holds is commendable. Members can be confident that their integrity and loyalty is unswerving.

I am also indeed fortunate to be surrounded by the most professional and dedicated managers in the industry. CEO Wendy Mills and the Management Team who all excel in meeting the industry standards and progressing the Club in a financial sustainable manner.

Once again, our Sub-Branch and Women's Auxiliary continue their commitment to raising funds through Monday morning bingo and raffles. UHA also continues to raise money for the Macksville District Hospital with Wednesday bingo. They are to be congratulated for their ongoing service provided to our members and guests.

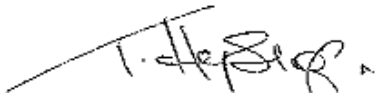
This year, I am proud to report that the Club gave in excess of \$78,000 to charities, local projects and people needing assistance. A full list of the charities and people helped throughout the year is listed towards the end of this report.

On behalf of the Board of Directors, Management and Staff I wish to convey our condolences to those members, family and friends who have passed or who have experienced the passing of a loved one.

In closing I would like to thank the Members of the Club. Please know your patronage is never



taken for granted. It is implicit that through your valued membership of the club, that we continue to grow and succeed and on behalf of the Nambucca RSL Club Board of Directors, Management and Staff, say Thank You.



**TERRIE HYSLOP**  
**PRESIDENT**

*"Looking back on all of this we will be able to take pride in how this Club has responded to what will be seen as some of the biggest challenges ever faced."*



# CEO'S REPORT

To say that 2021 was a different year was an underestimation as we faced the challenges of COVID-19. Our society, businesses and people in general have suffered throughout the year as the pandemic took hold of the Nambucca Valley and the world we knew. We morphed into a different place with shutdowns, border closures and international travel restrictions never before faced. The economic impact on our business operations has been significant. In addition, the impacts it has on many individuals would be immeasurable, particularly for those burdened with various health implications, restrictions, and government policies. During these times, I reflect and review the world of economics and our daily business activities which result in continually hitting a brick wall for the past two years. Something I know most have endured.

As a major employer in the Nambucca Valley, I worry for the lasting changes forecasted in consumer habits that we have developed during these times. Our due diligence and priority are, and will continue to be, the health and wellbeing of our staff and members.

## Carpark

The Board and Management are continuing to work with Nambucca Valley Council in achieving a workable solution to our carpark. Council is currently undertaking investigative works in the storm water system to find why areas of the carpark are failing.

## Renewal of Head Lease

The Aboriginal Land Claim is still being investigated and is undetermined at this point. Pending the determination of the land claim, Council may wish to consider approaching NSWALC and;

a) negotiate the withdrawal of the claim or  
b) seek written concurrence from NSWALC for the lease to be issued by Council with a condition that protects the interests of the claimant Land Council. In a summarised version, for example, this clause should provide that if the Aboriginal Land Claim is determined to be claimable, the lease will terminate on the date of determination and no compensation is payable, by either the State of NSW or the Lessor, to the Lessee or sub lessees.

The current extension of our lease is due for renewal on 7 June 2023, should the Aboriginal Land Claim remain undetermined the club will enter a month-by-month license until the matter is resolved.

Although it has been a challenging year, we were able to achieve:

- ✓ Refurbishment of Gaming Room
- ✓ Refurbishment of Level 2
- ✓ Secure funding through Black Summer Grant to replace existing roof along with new air-conditioning units and install solar.
- ✓ Upgrade of CCTV system
- ✓ Established and sustainable herb and vegetable garden
- ✓ Upgrade of forklift
- ✓ Installation of laser projector and screen

**Team of Management** Carlie Thorman, Andrew Ford, Calvin Taitumu, Todd Phillips, Claire Donnelly, Kelly Smith Club Supervisors Sally Reedy, Trent Griffiths, Dylan Pate, Susan Ford, and Isaac Wilson are again to be congratulated on all fronts. I sincerely thank you all for your contribution and support you have shown me. Your time and contribution are valued!

**Staff** are the backbone of any successful business, and it would be remiss of me not to acknowledge that much of the daily operation is a success because of staff. Thank you all for



a job well done during these uncertain times, this year has presented you with personal challenges and despite the dark times, your continued hard work and loyalty provided our members with great service from the greatest team.

**Members** it goes without saying that without your strong support in however you are involved with the club is valued and not underestimated. Understandably, the year was also difficult for you all and for the elderly whose weekly outings were compromised during lockdown. To all that have lost loved ones, our heart goes out to you and your families during this sad time.

**Board** I wish to express my gratitude to the Board of Directors, who not only give me direction, with policy and strategic planning, but tremendous emotional support in the most difficult of times.

*Wendy Mills*

**WENDY MILLS**  
**CEO**

*"I sincerely thank you  
all for your contribution  
and support you have  
shown me. Your time and  
contribution are valued!"*



## RSL SUB BRANCH REPORT

The past 12 months have seen a return to relative normality across our community and within our Sub-Branch as the turmoil caused by the pandemic-imposed restrictions fades into the past. Our membership numbers have remained steady, and we have continued to be able to answer calls for assistance from veterans who have needed urgent help. Attendance at our monthly meetings has been disappointing and I ask Sub-Branch members to think about what format or inclusions they might like to see at a monthly meeting to make it worthwhile attending. Data from the last National Census tells us that there are around 200 people who identify as a veteran living in Nambucca Heads who are not members of the Sub-Branch. I ask members what they consider needs to be done to have those veterans join the Sub-Branch. Some veterans in the community say to me "what is in it for me" when I ask them to consider joining the Sub-Branch. The point of supporting an RSL Sub-Branch is so that we are in a position to provide urgent assistance when needed and to connect veterans with a range of services available to them. It is about supporting fellow veterans and their families.

ANZAC Day 2022 was a success with strong numbers turning out to march and great attendance at both the dawn and main services. The weather threatened to disrupt ANZAC Day Commemorations however the rain held out just long enough to get through most of the Dawn Service and the sun even shone through for our march and main service. The high quality of the Nambucca Heads ANZAC Day Commemorations would not have been possible without the support of the Nambucca RSL Club Inc through the Club Grants Program and the wonderful staff members who are always willing to help with the set-up and pull-down of the commemoration events. The ANZAC Day Lunch was also wonderful with much laughter and fun and the food and service

from the club was superb. It did not go unnoticed that some of the Nambucca Heads Lions were lending a hand in the conduct of our commemorations also.

The Nambucca Heads RSL Women's Auxiliary, the last Women's Auxiliary still standing in the district, continues to do a wonderful job in fundraising for the Sub Branch however still desperately needs new membership to be able to perform their role. Monday Morning Bingo at the RSL Club is increasingly difficult for the Auxiliary to conduct without assistance and I urge anyone in the wider community who would like to do something for veterans to consider joining the Nambucca RSL Women's Auxiliary. Men are also eligible to join. The Auxiliary Raffles have been superbly supported again this year and the Sub Branch thanks the ladies for their hard work and those who have generously donated prizes.

2022 saw a return to Vietnam Veterans Day Commemorations and this year it was our turn to host the service noting that we do this on a rotational basis with the Sub Branches of Bowraville, Macksville and Stuarts Point. I would like to thank the Vice President of our Sub Branch, Mr Rob Freebairn, for being Master of Ceremonies in my absence and thank those across the Nambucca Valley who attended on what I am told was a great day.

One of our own, our Treasurer John Kent, was recognised for his selfless dedication to veterans in the community and his work in the broader community in this year's Australia Day Honours and was awarded the Medal of the Order of Australia. For all those who have the pleasure of working with John across the many volunteer roles he performs, this is worthy recognition for a great member of the community. Congratulations John, you have done us proud.

On a sad note, our long-standing Welfare Officer, Mr Bob Crisp, has become gravely ill. Our thoughts are with Bob and his family,



and we wish them well. Bobs dedication and compassion for our sick or incapacitated veterans was the centre piece of the services our Sub Branch provides, and he has left big shoes to fill. Needless to say, our Sub Branch is desperate to recruit a new Welfare Officer to pick up on Bob's wonderful work.

I would like to thank those who work to make our commemoration events and welfare support possible, our committee exec Treasurer John Kent OAM and Secretary Brad D'Elboux, Vice President Rob Freebairn, our ANZAC Day Parade Marshall Bill Shepherd, the Nambucca Heads RSL Women's Auxiliary, the Board of Directors and Staff of the Nambucca Heads RSL Club Inc and those who volunteer for flag, usher and wreath duties. Your support is very much appreciated.

Mick Birtles, DSC  
President  
RSL Sub-Branch, Nambucca Heads

Nambucca RSL Club shares together with the Sub Branch a dedication to the memory of the men and women of Australia's armed services who laid down their lives endeavouring to ensure an enduring peace among the people of the world.

*May they have not died in vain.*





# ANZAC DAY *Lest we forget*









# NAMBUCCA *Surf Club*

In 2021, Nambucca RSL Club had the opportunity to support its community further by helping to grow the local Surf Life Saving Club. Members of the Nambucca SLSC had established a cafe based on a workforce of volunteers, however the popularity of the hotspot made it hard for the volunteers to keep up with trade.

A proposal was put forward for Nambucca RSL Club to take on the cafe utilising and adding to existing staff and resources. Throughout COVID the cafe has started to build its customer base, hosting many functions to the delight of customers.

In this short space of time the Surf Club Cafe has been growing in popularity with locals and tourists alike.









# ANNIVERSARY *70 years*

Nambucca RSL Club is proud to be celebrating its 70th year serving the community.

The land that part of the Club is now situated on was first purchased by the Nambucca Heads RSL Sub-Branch in May, 1949. Nambucca Heads RSL Club then became a separate entity in February, 1952 with the inaugural meeting of the Club held 19th March, 1952.

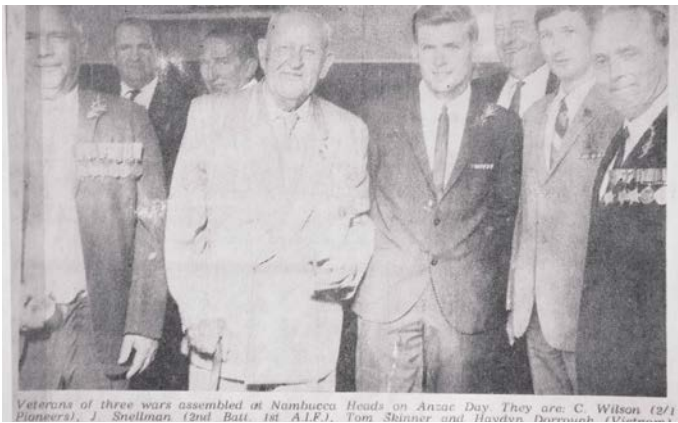
With the granting a liquor license, Nambucca Heads RSL Club became a registered Club in 1955 and quickly grew into a neighbourhood centre where the community could gather and enjoy themselves. The early days saw a lot of voluntary work carried out by the members with extensions and refurbishments in 1958, costing \$15,000 which was big dollars in those days.

Further land was purchased and the growth of the Club was such that in 1962, the then committee called for a master plan to cater for the next 10 years. The official opening of the new club house was on Saturday, 31st October, 1964. The approximate cost of the extensions and furnishings was in excess of \$75,000.

The club continued a blaze of growth to extend to include a multi-million dollar refurbishment in 1993 and further extended in 2004 with a club expansion totalling \$5 million. Works undertaken include a new central lift, coffee shop, outside terrace and bottle shop, with the grand opening held 22nd July, 2006.

In 2019, a new Management team came through and again refurbished the club, bringing back the outdoor dining, revamping the level 1 foyer and bottleshop, upgrading toilet facilities, bistro furnishings and a new colour scheme.





NAMBUCCA HEADS FIRST ANNUAL  
**DIGGERS' BALL**  
 Nambucca School of Arts 16th Sept. 1946  
 Two Orchestras . . . . . Continuous Dancing  
 Supper by Ladies' Auxiliary  
 Liquid Refreshments.  
**TICKET 6/-**  
 O. S. DORROUGH, Secretary.  
 C. S. WILLIAMS, President, F. DAVIS, Secretary.  
 Nambucca Heads Sub Branch, R.S.S. & A.I.L.A.

THE NAMBUCCA HEADS R.S.L. & EX-SERVICEMEN'S CLUB

**OFFICIAL OPENING**

NAMBUCCA HEADS SUB-BRANCH  
 R.S.L.

*Anzac Day Smoko*  
 25th April, 1970

*Guest Speaker - Col. E. P. J. Raine, E.D.*

R. W. PROVOST, Admission A. M. EVANS,  
 President. \$1.00 Hon. Sec.

NAMBUCCA HEADS R.S.L. AND  
 EX-SERVICEMEN'S CLUB LIMITED  
 request the pleasure of the company of  
*Mr & Mrs C. Clough*  
 at the  
**OFFICIAL OPENING**  
 of the New Club Extensions by Club President Allan Evans  
**Saturday, 28th February, 1976**  
 at 7 p.m.

J. G. CONNELLY, Secretary-Manager

GUARDIAN NEWS WEDNESDAY, JUNE 20, 1964

**NAMBUCCA HEADS RSL FEATURE**

An aerial view of the clubhouse when major extensions were completed for the official opening in 1964.

**Club has thrived in 38 years**

It has been more than 38 years since the first billiard table was installed in the main hall. The first billiard table was installed in the main hall in 1926. The first billiard table was installed in the main hall in 1926.



R. W. PROVOST, Club Committee, Sub-Branch President and Trustee.  
 R. W. PRICE, Club Committee, Vice-Pres. of Sub-branch.  
 A. M. EVANS, Club Committee, Sub-Branch Secretary.  
 R. B. FLETCHER, Club Committee.



# ANNUAL GENERAL MEETING AGENDA

1. Apologies.
2. Confirmation of Minutes of the Annual General Meeting held Sunday, 28th November, 2021.
3. To receive and adopted the Reports of the President and CEO.
4. To receive, consider and adopt the Financial Statement of the Company for the year ended 30th June, 2022 together with the reports therein of the Directors and Auditors.
5. Notice is hereby given that at this Meeting of the Nambucca Heads RSL Club Ltd Members will be asked to consider and if thought fit, pass the following resolutions which are proposed as a 'Special Resolutions'.

## NOTICE OF SPECIAL RESOLUTION

### BUSINESS

To consider and, if thought fit, pass the Special Resolution set out below:

Procedural matters

1. Amendments to the Special Resolution will not be permitted from the floor of the meeting other than for minor typographical or clerical corrections which do not change the substance or effect of the Special Resolution.
2. To be passed, the Special Resolution requires votes from not less than three quarters of those members who being eligible to do so, vote in person on the Special Resolution at the Annual General Meeting.
3. Under the Club's Constitution only Life members and financial Full members (excluding Junior members) are eligible to vote on the Special Resolution.
4. Under the Registered Clubs Act proxy voting is prohibited and members who are employees of the Club are ineligible to vote.
5. The Board of the Club recommends that members vote in favour of the Special Resolution as they will keep the Club's Constitution current with relevant legislation affecting clubs.

### SPECIAL RESOLUTION

The Special Resolution is to be read in conjunction with the notes to members set out below.

That the Constitution of Nambucca Heads RSL Club Ltd be amended by:

- (a) **inserting** into Rule 1.4 the following new definitions in alphabetical order and renumbering the remaining provisions of Rule 1.4 accordingly:
  - "(h) "Director Identification Number" means the number that is referred to by the same words in section 1272C of the Law that a member of the club must have before that member can be elected or appointed to office as a director of the Club.
  - (m) "Liquor Act" means the Liquor Act 2007 and any regulation made under the Liquor Act 2007. Any reference to a provision of the Liquor Act includes a reference to the same or similar provision in any legislation replacing, amending or modifying the Liquor Act however that provision may be amended in that legislation.
  - (t) "Quarter" means a period of three (3) months ending on 31 March, 30 June, 30 September and 31 December."
- (b) **inserting** into the beginning of Rule 6.7.1 the words "Subject to any exemptions contained in the Act, the Registered Clubs Regulation or any exemptions approved by the relevant regulatory body;"
- (c) **deleting** Rule 6.7.7 and inserting the following new Rule 6.7.7:

"The Board or the Secretary may refuse a person admission to the Club as a Temporary member at any

time and/or cancel the membership of any temporary member without notice and without assigning any reason therefor."

- (d) **inserting** into Rule 6.8.1 after the words "and the appropriate annual subscription" the words "(if any)".
- (e) **inserting** into Rule 6.8.4 after the words "The Board or the Secretary may" the words "refuse an applicant for membership to the Club or".
- (f) **inserting** into Rule 6.10.1 after the words "appropriate annual subscription" the words "(if any)".
- (g) **deleting** from Rule 6.12.2 the words "and occupation".
- (h) **inserting** into Rule 6.12.2 after the words "including the full name" the word "and".
- (i) **deleting** from Rule 6.12.3 the words "in person".
- (j) **inserting** into Rule 6.12.3(a) after the words "appropriate annual subscription" the words ", if any".
- (k) **deleting** from Rule 6.12.5 the word "shall" inserting the words "(if any) may".
- (l) **deleting** from Rule 6.12.6 the words "and address".
- (m) **deleting** from Rule 6.12.8 the word "shall" and inserting the word "may".
- (n) **deleting** Rule 6.13.1 and inserting the following new Rule 6.13.1:  
"For the purposes of section 30(2B) of the Act, the Board shall determine the joining fees, subscriptions, levies and other payments (if any) payable by members of the Club."
- (o) **inserting** the following new Rule 6.13.4:  
"In accordance with the Act, the Board may from time to time determine that subscriptions are payable by monthly, quarterly or half yearly instalments, in advance, or for more than one (1) year in advance"
- (p) **deleting** from Rule 6.14.2 the words "at the option of that member".
- (q) **inserting** into Rule 6.14.2 after the words "an electronic address or addresses" the words "(including the member's mobile number and email address)".
- (r) **inserting** into Rule 6.14.3 after the words "business address or any electronic address" the words "(including the member's mobile number and email address)".
- (s) **deleting** Rule 6.15.1 and inserting the following new Rules 6.15.1 and 6.15.2 and renumbering the remaining provisions of Rule 6.15 accordingly:

"R6.15.1 A member may at any time resign from his or her membership of the Club by either:

- (a) giving notice in writing to the Secretary; or
- (b) returning his or her membership card to an officer of the Club and clearly indicating to the officer that he or she resigns from membership.

R6.15.2 Any member who has ceased to be a member of the Club for any reason will not be entitled to any refund of any joining fee, subscription, levy or other payment made to the Club."

- (t) **inserting** into renumbered Rule 6.15.3 after the words "received by the Secretary" the words "or the date on which the membership card is received by the officer of the Club."
- (u) **inserting** into the end of Rule 6.16.1(b) the following words and sub-rules (i) and (ii):  
", provided that:
  - (i) if a proposed witness fails to attend the hearing or provide evidence at the hearing, the Board can still hear and determine the charge; and
  - (ii) the Club cannot and will not force any person (including a member) proposed by the member charged as a witness to attend and provide evidence at the hearing.  
The member charged must act in an appropriate manner at the meeting (and in particular and without limitation, the member must not act in an offensive or disruptive manner)."
- (v) **inserting** the following new Rules 6.16.1(c) and (d) and renumbering the remaining provisions of Rule 6.16.1 accordingly:  
  - "(c) If the chairperson determines (in their absolute discretion) that the member charged is not acting in an appropriate manner, the chairperson may issue the member charged with a warning regarding the member's conduct and advise the member that if the member fails to comply with the warning, the member may be asked to leave the meeting and the Board will continue to consider and deal with the charge in the absence of the member.
  - (d) If the member charged does not comply with the warning given in accordance with paragraph (c) of this Rule, the chairperson (in their absolute discretion) may exclude the member charged from the meeting and continue to consider and deal with the charge in his or her absence."
- (w) **deleting** renumbered Rule 6.16.1(g) and inserting the following new Rule 6.16.1(g):  
  - "(g) After the Board has considered all the evidence, the Board may:
    - (i) immediately come to a decision as to the member's guilt in relation to the charge; or
    - (ii) advise the member that the Board requires additional time to consider the evidence put

before it in order to determine whether or not the member is guilty of the charge."

- (x) **deleting** renumbered Rule 6.16.1(h) and inserting the following new Rules 6.16.1(h) to (j) inclusive and renumbering the remaining provisions of Rule 6.16.1 accordingly:
- "(h) After the Board has come to a decision as to the member's guilt in relation to the charge it must:
- (i) in the case of a decision under Rule 6.16.1(g)(i), immediately inform the member of the Board's decision; or
  - (ii) in the case of a decision under Rule 6.16.1(g)(ii), inform the member of the Board's decision in writing within seven (7) days of the date of the decision of the Board.
- (i) If the member charged has been found guilty, the member must be given a further opportunity to address the Board in relation to an appropriate penalty for the charge. The Board shall, in its absolute discretion, determine whether or not the member will address the issue of penalty:
- (i) at the meeting or afterwards; and
  - (ii) by way of verbal or written submissions or a combination thereof.
- (j) After the Board has made a decision on the issue of penalty, the Board must advise the member of its decision."
- (y) **inserting** the following new Rules 6.16.1(n) and (o):
- "(n) The Board may authorise the Secretary and other persons to attend the meeting to assist the Board in considering and dealing with the charge but those persons shall not be entitled to vote at the meeting.
- (o) The outcome of disciplinary proceedings shall not be invalidated or voided if the procedure set out in Rule 6.16.1 is not strictly complied with provided that there was no substantive injustice for the member charged."
- (z) **inserting** into the beginning of Rule 6.16.2 the words "In addition to any powers under Section 77 of the Liquor Act";
- (aa) **inserting** into Rule 6.16.2(a) after the words "quarrelsome or indecent" the words "or disorderly".
- (bb) **inserting** the following new Rules 6.16.2(e) to (g) inclusive:
- "(e) who, within the meaning of the Smoke-free Environment Act, smokes while on any part of the premises that is smoke-free;
- (f) who uses, or has in his or her possession, while on the premises of the Club any substance that the Secretary or the senior employee exercising this power suspects of being a prohibited drug or prohibited plant;
- (g) whom the Club, under the conditions of its club licence, a term of a liquor accord or by any law, is authorised or required to refuse access to the Club."
- (cc) **inserting** into the end of Rule 8.1 the words "and must be held for a proper purpose".
- (dd) **deleting** from Rule 8.3.1 the words "or 100 members".
- (ee) **deleting** from Rule 8.5.1 the words "or 100 members".
- (ff) **inserting** the following new Rule 8.6.2:
- "R8.6.2 The chairperson;
- (a) is responsible for the conduct of the general meeting; and
  - (b) shall determine the procedures to be adopted and followed at the meeting;
  - (c) may refuse a member admission to a general meeting or require a member to leave a general meeting if in his or her opinion, the member is not complying with reasonable directions and/or is acting in an offensive and disruptive manner at the meeting."

(gg) **inserting** the following new sub-heading and Rules 8.11.3 to 8.11.6 inclusive:

"Additional Matters for general meetings

R8.11.3 The Board may cancel or postpone any general meeting prior to the date on which it is to be held, except where such cancellation or postponement would be contrary to the Law. The Board may give such notice of the cancellation or postponement as it thinks fit but any failure to give notice of the cancellation or postponement does not invalidate the cancellation or postponement or any resolution passed at a postponed meeting. This Rule will not operate in relation to a meeting called pursuant to a request or requisition of members.

R8.11.4 The Board may withdraw any resolution which has been proposed by the Board and which is to be considered at a general meeting, except where the withdrawal of such a resolution would be contrary to the Law.

R8.11.5 The Club may hold a general meeting (including Annual General Meeting) at two (2) or more venues using any technology that gives the members as a whole a reasonable opportunity to participate at the meeting.



R8.11.6 If permitted by the Law, the Club may hold virtual only general meetings or Annual General Meetings. The provisions of the Law shall apply to such meetings and to the extent of any inconsistencies between the Law and the Constitution, the provisions of the Law shall prevail."

(hh) **inserting** the following new Rules 9.2.5 to 9.2.7 inclusive:  
"R9.2.5 A member who:

- (a) is an employee; or
  - (b) is currently under suspension pursuant to Rules 6.16.1 and 6.16.2 (including a provisional suspension under Rule 6.16.2);
  - (c) is not a financial member;
  - (d) is disqualified from managing any company under the Law or the Act;
  - (e) is of unsound mind or whose person or estate is liable to be dealt with any way under the law relating to mental health;
  - (f) is prohibited from being a director by reason of any order or declaration made under the Act, Liquor Act, the Law or any other applicable legislation;
- shall not be eligible to stand for or be elected or appointed to the Board

R9.2.6 Any person who is elected or appointed to the Board, must, unless exempted, complete such mandatory training requirements for directors as required by the Regulations made under the Act.

R9.2.7 A member shall not be entitled to be elected or appointed to the Board if he or she does not have a Director Identification Number (unless exempted from doing so) on the proposed date of his or her election or appointment to the Board."

- (ii) inserting the following words into the end of Rule 9.3.3(e) and the following sub-rules (i) and (ii):

"A nomination can be withdrawn:

- (i) by the nominee at any time prior to the commencement of voting; and
- (ii) by the Club at any time if the nominee has failed to correctly complete the nomination form and/or the nominee is ineligible to nominate for or be elected to the Board."

(jj) **inserting** the following new Rules 9.3.3(f) to (h) inclusive and renumbering the remaining provisions of Rule 9.3.3 accordingly:

- "(f) Candidates are responsible for ensuring that they have correctly completed their nomination form and the Club is not required to notify candidates of an incorrectly completed nomination form.
- (g) The receipt of a nomination form by the Club does not constitute an acknowledgement by the Club that the nomination form has been completed correctly.
- (h) The failure to complete the nomination form correctly may result in a candidate being ineligible to nominate for election to the Board."

(kk) **deleting** renumbered Rule 9.3.3(i) and inserting the following new Rule 9.3.3(i):

- "(j) If insufficient nominations are received for the number required to be elected the chairperson of that Meeting shall declare those nominated duly elected and the unfilled positions shall be casual vacancies for the purposes of Rule 9.4.3."

(ll) **inserting** the following new Rules 9.3.3(l)(xiv) to (xvi) inclusive:

- "(xiv) If at the close of the Annual General Meeting any vacancies remain on the Board, such vacancies shall be casual vacancies and may be filled in accordance with Rule 9.4.3.
- (xv) The election of the Board (including without limitation, the results of the election of the Board) shall not be invalidated or voided if the procedure in Rule 9.3.3 is not strictly complied with provided there is no substantive injustice for any candidates.
- (xiii) The Board shall have the power to make by-laws regulating all matters in connection with the election of the Board that are not inconsistent with Rule 9.3.3."

(mm) **inserting** into Rule 9.4.2(b) after the words "Sections 206F" the words ", 206B".

(nn) **inserting** into Rule 9.4.2(g) after the words "Under the Act" the words "or the Law".

(oo) **inserting** the following new Rules 9.4.2(k) and (l) and renumbering the remaining provisions of Rule 9.4.2

accordingly:

- "(k) does not have or ceases to have a Director Identification Number (unless exempted from doing so);
- (l) fails to complete the mandatory training requirements for directors referred to in Rule 9.2.6 within the prescribed period (unless exempted);"

(pp) **inserting** into Rule 9.5.2(l)(i) after the words "To create" the words "and/or dissolve".

(qq) **inserting** the following new Rule 9.5.2(l)(viii):

"(viii) To issue requests and directions to members which may be reasonably required for the proper conduct and management of the Club."

(rr) **inserting** into Rule 9.6.1 after the words "meet together" the words "in person and/or by electronic means".

(ss) **deleting** from Rule 9.6.1 the words "month of the year" and inserting the word "Quarter".

(tt) **inserting** the following new Rule 9.6.5(f):

"(f) The Club (including the Board and all top executives) must comply with the requirements of the Registered Clubs Accountability Code (as amended from time to time) which is contained in Schedule 2 of the Regulations of the Act."

(uu) **inserting** the following new Rules 9.6.10 to 9.6.12 inclusive:

"9.6.10 A meeting of the Board may be called or held using any technology provided that the technology used for the meeting gives the directors, as a whole, a reasonable opportunity to participate in the meeting, including a reasonable opportunity to exercise the right to speak at the meeting and to vote at the meeting in real time.

9.6.11 A resolution in writing signed by all the directors shall be as valid and effectual as if it had been passed at a meeting of the Board duly convened and held. Any such resolution may consist of several documents in like form each signed by one or more directors. The resolution shall be passed when the last director signs the document containing the resolution.

9.6.12 In addition to Rule 9.6.9, a resolution may be passed by the Board if the proposed resolution is emailed to all directors and all directors agree to the proposed resolution by sending a reply email to that effect. The resolution shall be passed when the last director sends their email agreeing to the resolution.

(vv) **inserting** the following new Rule 12.1.1:

"12.1.1 The Board shall:

- (a) cause proper accounts and records to be kept with respect to the financial affairs of the Club in accordance with the Law and the Act.
- (b) prepare, on a quarterly basis, financial statements that incorporate:
  - (i) the Club's profit and loss accounts and trading accounts for the quarter; and
  - (ii) a balance sheet as at the end of the quarter.
- (c) cause the financial statements referred to in paragraph (b) of this Rule 12.1.1 to be submitted to a meeting of the Board.
- (d) make the financial statements referred to in paragraph (b) of this Rule 12.1.1 available to members of the Club within seven (7) days of the statements being adopted by the Board.
- (e) indicate, by displaying a notice on the Club's premises and on the Club's website, how the members of the Club can access the financial statements referred to in paragraph (b) of this Rule 12.1.1.
- (f) provide a copy of the financial statements referred to in paragraph (b) of this Rule 12.1.1 available to any member on the written request of the member."

(ww) **deleting** Rule 16 and inserting the following new Rule 16:

"16.1 A notice may be given by the Club to any member either:

- (a) personally; or
- (b) by sending it by post to the address of the member recorded for that member in the Register of Members kept pursuant to this Constitution;
- (c) by displaying the notice on the Club notice board and/or the Club's website;
- (d) by sending it by any electronic means; or
- (e) by notifying the member, either personally, by post, or electronically, that the notice is available and how the member can access the notice.

R16.2 Where a notice is sent by post to a member in accordance with Rule 16.1(b) the notice shall be deemed to have been received by the members:

- (a) in the case of a notice convening a meeting, on the day following that on which the notice was posted; and
- (b) in any other case, at the time at which the notice would have been delivered in the ordinary course of post.

R16.3 Where a notice is provided personally in accordance with Rule 16.1(a), the notice is taken to have been given on the day on which it was provided to the member.

R16.4 Where a notice is sent by electronic means in accordance with Rule 16.1(d), the notice is taken to have been received on the day following that on which it was sent.

R16.5 Where a notice is given by displaying a notice on the Club Notice Board or by displaying a notice on the Club's website in accordance with Rule 16.1(c), the notice is taken to have been given on the day on which it was displayed.

R16.6 Where a member is notified of a notice in accordance with Rule 16.1(e), the notice is taken to have been received on the day following that on which the notification was sent.

R16.7 If a member has not made a specific election on how to receive notices, they shall be deemed to have elected to receive notices by the Club publishing a copy of the notice on the noticeboard."

(xx) **inserting** the following new sub-heading and Rule 18:

"R18. MEETINGS AND VOTING

R18.1 In accordance with section 30C(3) of the Act, the Club, the Board or a committee of the Club may (but is not required to):

- (a) distribute a notice of, or information about, a meeting or election of the Club, the Board or a committee of the Club by electronic means; and
- (b) hold a meeting at which all or some persons attend by electronic means but only if a person who speaks at the meeting can be heard by the other persons attending;
- (c) allow a person entitled to vote at a meeting of the Club, the Board or a committee of the Club to vote in person or by electronic means.

R18.2 If there is any inconsistency between Rule 18.1 and any other provision of this Constitution, Rule 18.1 shall prevail to the extent of that inconsistency."

(yy) By making such other consequential amendments necessary to give effect to this Special Resolution including ensuring that the accuracy of all Rule numbers and cross referencing of Rules and paragraphs in the Constitution.

## Notes to Members on the Special Resolution

1. The Special Resolution proposes a series of amendments to the Club's Constitution to bring it into line with best practice and the requirements of the Corporations Act, the Liquor Act and the Registered Clubs Act (RCA).
2. Paragraph (a) inserts new definitions used in the Club's Constitution.
3. Paragraphs (b) and (c) clarifies that the admission of Temporary members is subject to the requirements of the RCA and that a Temporary member (i.e, a guest of a member) can be removed from the premises of the Club or refused entry to the premises, at the Club's discretion.
4. Paragraphs (d), (f), (j), (n) and (o) amend the provisions dealing with member subscriptions to remove the requirement to charge an annual subscription fee of no less than a minimum of \$2.00. This requirement has recently been removed from the RCA.
5. Paragraphs (e) and (k) clarify that a person who has applied for membership can be removed from the Club at any time and can be refused admittance to the Club, or may be admitted as a Provisional member at the Club's discretion.
6. Paragraphs (g), (h), (i), (l), (p), (q) and (r) adopt recent amendments to the RCA which remove the requirement to obtain details of a new members' occupation and having to put the address on the Notice board for a new member. The club will also collect the email address and mobile number of members.
7. Paragraph (m) amends the Rule to provide that the Secretary may notify an applicant for membership that they have been admitted as a member of the Club, but is no longer required to do so.
8. Paragraphs (s) and (t) clarify the Rules relating to the circumstances where a member resigns from membership.
9. Paragraphs (u) to (y) inclusive amend the existing provisions relating to disciplinary matters to bring the Constitution into line with best practice. For example, paragraph (v) requires appropriate behaviour from a member who is in attendance at a disciplinary hearing at the risk of expulsion from the hearing (and for the hearing to continue notwithstanding that member's absence). Paragraph (y) also provides that if the Club's procedure for disciplinary proceedings is not strictly



- complied with, the proceedings are not invalidated or voided simply due to any slight non-compliance.
10. Paragraphs (z) to (bb) inclusive enshrines in the Constitution the power of the Club to remove persons (including members) from the premises of the Club in accordance with the Club's obligations to serve liquor responsibly under the Liquor Act.
  11. Paragraph (cc) simply clarifies that any general meeting of the Club must be held for a proper purpose in accordance with the requirements of the common law.
  12. Paragraphs (dd) and (ee) update the Rules that relate to the members' right to call general meetings to align with the requirements of the Corporations Act.
  13. Paragraph (ff) clarifies that the chairperson is responsible for the general conduct of general meetings to bring the Constitution into line with the common law.
  14. Paragraph (gg) inserts new Rules relating to holding general meetings, voting and meetings to bring the Constitution into line with the Corporations Act and the RCA and also allows the Club to hold virtual only general meetings and or Annual General Meetings, but only if permitted under the Corporations Act.
  15. Paragraph (hh) sets out additional grounds upon which a member will be ineligible to be elected to the Board including if they are an employee of the Club or are currently under suspension pursuant to the disciplinary proceedings Rules and inserts a new Rule 9.2.7 which requires all directors to have a Director Identification Number as required under the Corporations Act.
  16. Paragraphs (ii) to (ll) inclusive update the Rules in relation to the process for the election of the Board. Paragraphs (ii) and (jj) simply clarify that it is the candidate's responsibility to ensure that their nomination form has been completed correctly and that they are eligible to nominate for election to the Board.

Paragraph (kk) amends Rule 9.3.3(i) to provide that if there is an insufficient number of nominees for the positions to be elected on the Board, rather than call for further nominations from the floor of the Annual General Meeting, those unfilled positions will be casual vacancies and may be filled by the Board in due course. Paragraph (ll) clarifies that the Board has the power to create by-laws regulating all matters in connection with the election of the Board and also provides that the results of the election of the Board shall not be invalidated or voided if the election procedure is not strictly complied with provided there is no substantive injustice for any candidates.

17. Paragraphs (mm) to (oo) inclusive updates the Rule that relates to the automatic removal of a director from their office on the Board to reflect the law and best practice. For example, a director who fails to complete the mandatory director training as required by the RCA or is declared unfit to be a director under any applicable legislation will automatically vacate their office. Paragraph (oo) clarifies that a member will vacate their office on the Board if that member does not have a Director Identification Number, as is now required by the Corporations Act.
  18. Paragraphs (pp) and (qq) clarifies that the Board has the power to make requests and give reasonable directions to members for the proper conduct of the Club's affairs, and also that the Board has the power to create and dissolve sub-clubs of the Club.
  19. Paragraphs (rr), (ss) and (uu) amend existing provisions and insert new Rules relating to Board meetings to bring the Constitution into line with the Corporations Act and RCA by allowing for electronic meetings to occur, and clarify that Board resolutions may be passed by way of email. This is permitted by the Corporations Act. The RCA also no longer requires registered club boards to meet monthly, instead requiring at least one meeting to occur in every three (3) months. The amendments reflect these changes to the RCA.
  20. Paragraph (tt) inserts a new Rule mandating that the Board and all top executives must comply with the disclosure and accountability requirements of the Registered Clubs Accountability Code.
  21. Paragraph (vv) inserts further provisions relating to the accounting and reporting requirements of the Club to bring the Constitution into line with the Corporations Act and RCA.
  22. Paragraphs (ww) and (xx) update the Rules in relation to sending notices to members via electronic means, as permitted by the Corporations Act and the RCA and inserts a new Rule relating to general meetings, voting and meetings to bring the Constitution into line with the recently amended RCA.
  23. Paragraph (yy) permits any necessary amendments to be made to address any anomaly in Rule numbering and cross referencing throughout the Constitution.
7. Renewal of Head Lease.  
Update
  8. Auditor  
The Auditors, HLV Audit Pty Ltd, continue in office in accordance with the provisions in the Corporations Law.

9. Permission may be granted by the Chairman to bring up for discussion any matter that is handed to her in writing before the commencement of the Meeting.

By direction of the Board

A handwritten signature in cursive script, reading "Wendy Mills".

**Wendy Mills**  
**CEO**  
**Nambucca Heads RSL Club Limited**

# FINANCIALS





# Nambucca Heads RSL Club Limited

## Directors' report

30 June 2022

The directors present their report on Nambucca Heads RSL Club Limited for the financial year ended 30 June 2022.

### Information on directors

The names of each person who has been a director during the year and to date of the report are:

#### **Terrie Hyslop**

Qualifications: Retired  
Experience: Previous Director  
Responsibilities: President  
Appointed: 24 November 2013

#### **William Henderson**

Qualifications: Retired  
Experience: Previous Director  
Responsibilities: Vice President, Sports Committee, Office Bearer  
Appointed: 24 November 2002

#### **Louis Barnes**

Qualifications: Retired  
Experience: Previous Director  
Responsibilities: Vice President, Sports Committee, Office Bearer  
Appointed: 30 October 2005

#### **William Ronald Dunbar**

Qualifications: Retired  
Experience: Previous Director  
Responsibilities: Director  
Appointed: 29 November 2015  
Resigned: 28 November 2021

#### **John Hopkins**

Qualifications: Retired  
Experience: Previous Director  
Responsibilities: Director, Office Bearer  
Appointed: 2 October 2017

# Nambucca Heads RSL Club Limited

## Directors' report

30 June 2022

### Paul Hayes

Qualifications: Justice of the Peace, Retired  
Experience: Previous Director  
Responsibilities: Director  
Appointed: 26 November 2017

### Dennis Leigh

Qualifications: Retired  
Experience: Previous Director  
Responsibilities: Director  
Appointed: 28 April 2021

### Judith Belbin

Qualifications: Retired  
Experience: Previous Director  
Responsibilities: Director, Bullying & Harassment Situations  
Appointed: 28 November 2021

Directors have been in office since the start of the financial year to the date of the report unless otherwise stated.

## Meetings of directors

During the financial year, 17 meetings of directors (including special meetings) were held. Attendances by each director during the year were as follows:

Director's Name	Directors' Meetings Eligible to attend	Directors' Meetings Number attended	Special Meetings Eligible to attend	Special Meetings Number attended	Officer Bearer Meetings Eligible to attend	Office Bearer Meetings Number attended
T. Hyslop	12	12	5	5	40	40
W. Henderson	12	12	5	5	40	40
L. Barnes	12	11	5	4	40	40
W. R. Dunbar	5	4	2	2	-	-
J. Hopkins	12	12	5	4	40	40
P. Hayes	12	12	5	5	-	-
D. Leigh	12	12	5	5	-	-
J. Belbin	7	7	3	3	-	-



# Nambucca Heads RSL Club Limited

## Directors' report

30 June 2022

### Principal activities

The principal activities of Nambucca Heads RSL Club Limited during the financial year was the operation of a licensed club.

No significant changes in the nature of the Company's activity occurred during the financial year.

### Short term objectives

The Company's short term objectives are to:

- a. Provide entertainment, food and beverages for the community at reasonable prices;
- b. Encourage new membership;
- c. Derive income to support local sporting groups and charitable organisations;
- d. Improve profitability and efficiency of Club operations.

### Long term objectives

The Company's long term objectives are to:

- a. Maintain the ethics and tradition of the RSL and continue to provide a place for Returned Servicemen and Women to meet;
- b. Maintain financial stability of the Club;
- c. Repay the debt incurred in modernising the Club's premises;
- d. Ensure facilities continue to cater for members' needs.

### Strategy for achieving the objectives

To achieve these objectives, the Company has adopted the following strategies:

- Provide best possible facilities to members;
- Provide entertainment and activities to attract patronage to the Club;
- Offer high quality, low priced meals and reasonably priced beverages;
- Annual development of a financial budget and monthly monitoring of financial performance to ensure the Club operates within its financial capabilities.

### Performance measures

The following measures are used within the Company to monitor performance:

- Monitoring performance by comparing actual results to past performance and budget forecasts;
- Reviewing key performance indicators such as gross profit margins, wages to turnover ratios, net returns from trading and average return per poker machine.

# Nambucca Heads RSL Club Limited

## Directors' report

30 June 2022

### Operating results

The (loss)/profit of the Company after providing for income tax amounted to (\$364,895) (2021: \$225,580).

### Significant changes in state of affairs

There have been no significant changes in the state of affairs of the Company during the year.

### Events after the reporting date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations or the state of affairs of the Company in future financial years.

### Corporate information

The Club is a "not-for-profit" entity, registered as a company limited by guarantee. Under its constitution the company is prohibited from the payment of dividends to its members. Any surplus on winding up will be distributed to an organisation which has similar objects as dictated by the Constitution.

The Company is incorporated under the *Corporations Act 2001* and is a Company limited by guarantee. If the Company is wound up, the constitution states that each member is required to contribute a maximum of \$2 each towards meeting any outstanding obligations of the Company. At 30 June 2022 the collective liability was \$12,020 (2021: \$11,626).

### Indemnification and insurance of officers and auditors

The Club has not during or since the financial year in respect of any person who is or has been an officer or auditor of the club:

1. Indemnified or made any relevant agreement for indemnifying against a liability incurred as an officer, including costs and expenses in successfully defending legal proceedings; or
2. Paid or agreed to pay a premium in respect of a contract insuring against a liability as an officer for the costs or expenses to defend the legal proceedings.



# Nambucca Heads RSL Club Limited

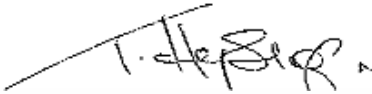
## Directors' report

30 June 2022

### Auditor's Independence Declaration

The lead auditor's independence declaration in accordance with section 307C of the *Corporations Act 2001*, for the year ended 30 June 2022 has been received and can be found on page 7 of the financial report.

Signed in accordance with a resolution of the Board of directors made pursuant to Section 298(2) of the *Corporations Act 2001*.



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Terrie Hyslop  
President

Dated: 28 September 2022



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William Henderson  
Vice President



Nambucca Heads RSL Club Limited  
3 Nelson Street  
Nambucca Heads NSW 2448

### Auditor's independence declaration under Section 307C of the Corporations Act 2001

To the Directors of the Nambucca Heads RSL Club Limited

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2022, there have been:

- no contraventions of the auditor independence requirements as set out in section 307C of the *Corporations Act 2001* in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit.

*HLV Audit Pty Ltd*

HLV Audit Pty Ltd

*At Holladay*

Angela Holladay

Director

Nambucca Heads

Dated: 28 September 2022

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# Nambucca Heads RSL Club Limited

## Statement of income and retained earnings

For the year ended 30 June 2022

	Note	2022 \$	2021 \$
Revenue	5	9,431,492	11,172,668
Finance income	6	733	1,637
Other income	5	62,342	47,916
<b>Total income</b>		<b>9,494,567</b>	<b>11,222,221</b>
Cost of goods sold		(2,763,524)	(3,110,605)
Advertising and marketing expenses		(83,283)	(116,817)
Depreciation and amortisation		(726,294)	(757,701)
Donations		(78,207)	(92,687)
Electricity and gas		(216,700)	(230,741)
Employee benefit expenses		(3,383,011)	(3,844,532)
Interest and finance charges	6	(99,298)	(100,566)
Insurance		(150,087)	(132,861)
Leases short-term, low value and variable expense		(35,651)	(14,454)
Legal and professional fees		(112,221)	(20,515)
Net loss on disposal of assets		(33,758)	(132,324)
Poker machine duty		(610,006)	(758,662)
Promotions and entertainment		(521,183)	(697,721)
Repairs and maintenance		(302,646)	(460,629)
Other operating expenses		(743,593)	(525,826)
<b>Total expenses</b>		<b>(9,859,462)</b>	<b>(10,996,641)</b>
<b>Profit/(loss) before income taxes</b>		<b>(364,895)</b>	<b>225,580</b>
Income tax	3.a	-	-
<b>Profit/(loss) for the year</b>		<b>(364,895)</b>	<b>225,580</b>

Retained earnings	Note	2022 \$	2021 \$
Profit/(loss) for the year		(364,895)	225,580
Opening balance		3,904,337	3,678,757
<b>Retained earnings at the end of the year</b>		<b>3,539,442</b>	<b>3,904,337</b>

The accompanying notes form part of these financial statements.

# Nambucca Heads RSL Club Limited

## Statement of financial position

As at 30 June 2022

	Note	2022 \$	2021 \$
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	8	2,514,785	1,427,850
Trade and other receivables	10	148,218	27,400
Inventories	11	240,677	238,588
Other assets		45,455	45,513
<b>Total current assets</b>		2,949,135	1,739,351
<b>Non-current assets</b>			
Property, plant and equipment	12	5,219,524	5,411,085
Intangible assets	13	8,333	8,333
Right-of-use assets	14	999,297	899,215
<b>Total non-current assets</b>		6,227,154	6,318,633
<b>Total assets</b>		9,176,289	8,057,984
<b>Liabilities</b>			
<b>Current liabilities</b>			
Trade and other payables	15	671,827	617,452
Borrowings	16	39,377	37,630
Employee benefits	17	488,063	442,453
Provisions	18	2,764	19,616
Lease liabilities	14	207,703	155,469
Deferred income	19	60,019	67,077
Contract liabilities	20	790,675	-
<b>Total current liabilities</b>		2,260,428	1,339,697
<b>Non-current liabilities</b>			
Borrowings	16	2,532,059	2,016,506
Employee benefits	17	76,468	93,219
Lease liabilities	14	767,892	704,225
<b>Total non-current liabilities</b>		3,376,419	2,813,950
<b>Total liabilities</b>		5,636,847	4,153,647
<b>Net assets</b>		3,539,442	3,904,337
<b>Equity</b>			
Opening balance		3,904,337	3,678,757
Profit/(loss) for the year		(364,895)	225,580
<b>Total equity</b>		3,539,442	3,904,337

The accompanying notes form part of these financial statements.



# Nambucca Heads RSL Club Limited

## Statement of cash flows

For the year ended 30 June 2022

	2022 \$	2021 \$
<b>Cash flows from operating activities:</b>		
Receipts from customers and government funding	10,244,863	12,629,979
Payments to suppliers and employees	(9,058,504)	(11,367,746)
Interest received	733	1,637
Interest paid	(99,297)	(100,566)
<b>Net cash flows from/(used in) operating activities</b>	<b>1,087,795</b>	<b>1,163,304</b>
<b>Cash flows from investing activities:</b>		
Purchase of property, plant and equipment	(352,409)	(104,057)
<b>Net cash provided by/(used in) investing activities</b>	<b>(352,409)</b>	<b>(104,057)</b>
<b>Cash flows from financing activities:</b>		
Proceeds from borrowings	550,000	-
Repayment of borrowings	(38,759)	(10,955)
Repayment of lease liabilities	(159,692)	(246,628)
<b>Net cash provided by/(used in) financing activities</b>	<b>351,549</b>	<b>(257,583)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>1,086,935</b>	<b>801,664</b>
Cash and cash equivalents at beginning of year	1,427,850	626,186
<b>Cash and cash equivalents at end of financial year</b>	<b>2,514,785</b>	<b>1,427,850</b>

The accompanying notes form part of these financial statements.

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# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### 1. Introduction

The financial report covers Nambucca Heads RSL Club Limited as an individual entity. Nambucca Heads RSL Club Limited is a not-for-profit proprietary Company, incorporated and domiciled in Australia.

The functional and presentation currency of Nambucca Heads RSL Club Limited is Australian dollars. Comparatives are consistent with prior years, unless otherwise stated.

The financial report was authorised for issue by the Directors on 28 September 2022.

### 2. Basis of preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards - Simplified Disclosures and the *Corporations Act 2001*.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

### 3. Summary of significant accounting policies

#### a. Income tax

Income tax is not levied on the operations of the Company as they pertain to members, being exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*, but only in regard to activities concerning visitors as well as the Company's investment income. Therefore, normal company rates of tax are not based on the operating results for the year, but rather on the portion applicable to visitors and investment income. This is known as the principle of mutuality.

As at balance date, the Company has carried forward income tax losses of \$526,454. Although the Company may trade profitably in future years, after applying the principle of mutuality for taxation purposes, the probability of absorbing the entire balance of carried forward income tax losses is considered to be very low. Therefore, no deferred tax asset has been recognised in the financial statements as there is no certainty that the taxation losses will provide an economic benefit in the future.

# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### **b. Goods and services tax (GST)**

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST.

Cash flows in the Statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

### **c. Impairment of non-financial assets**

At the end of each reporting period the Company determines whether there is evidence of an impairment indicator for non-financial assets. Where an indicator exists, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated. The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss. Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

### **d. Financial instruments**

Financial instruments are recognised initially on the date that the Company becomes party to the contractual provisions of the instrument. On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

#### **i. Financial assets**

##### *Classification*

On initial recognition, the Company classifies its financial assets into those measured at amortised cost. Financial assets are not reclassified subsequent to their initial recognition unless the Company changes its business model for managing financial assets.





# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### *Amortised cost*

The Company's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the statement of financial position. Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method (where material) less provision for impairment. Interest income impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

### *Trade receivables and contract assets*

Impairment of trade receivables and contract assets have been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Company has determined the probability of non-payment of the receivable and contract asset and multiplied this by the amount of the expected loss arising from default. The amount of the impairment is recorded in a separate allowance account with the loss being recognised in finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

## **ii. Financial liabilities**

The Company measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method (where material). The financial liabilities of the Company comprise trade payables, bank loans, chattel mortgages and lease liabilities.

## **e. Adoption of new and revised accounting standards**

The Company has adopted all standards which became effective for the first time at 30 June 2022, which include:

- AASB 1060 General Purpose Financial Statements - Simplified Disclosures for For-Profit and Not-for-Profit Entities.
- AASB 2021-1 Amendments to Australian Accounting Standards – Transition to Tier 2: Simplified Disclosures for Not-for-Profit Entities.

The Company has previously applied all recognition and measurement requirements of the Australian Accounting Standards and therefore the adoption of these standards did not have any impact on the amounts recognised in prior periods and are not expected to affect the current or future periods.

# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### 4. Critical accounting estimates and judgements

The directors make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances. These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates. The significant estimates and judgements made have been described below.

#### a. Key estimates - impairment of non financial assets

The Company assesses impairment at the end of each reporting period by evaluating conditions specific to the Company that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using fair value less cost to sell or value-in-use calculations which incorporate various key assumptions.

#### b. Key estimates - estimated useful lives

The Company determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite or indefinite life of any intangible assets held. The useful lives could change as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated and are adjusted for prospectively, or where technically obsolete or non-strategic assets that have been abandoned or sold have been written off or down.

#### c. Key estimates - employee benefits

The Company provides for employee benefits as a liability arising from services rendered by employees to the end of the reporting period. In determining the liability, consideration is given to expected employee wage increases and the probability that the employee may satisfy vesting requirements. The effect of discounting is not considered material and has not been performed. Changes in the measurement of the liability are recognised in the profit or loss.

#### d. Key judgments - lease term

The Company is a party to a number of lease arrangements in relation to their poker machine and other equipment, as well as a licence to occupy the land on which the carpark and the Boatshed Café is constructed. Review of the minimum lease payments, lease terms, other terms and conditions in these agreements have been assessed against the criteria in AASB16 *Leases*. Agreements that meet the criteria have been classified as leases and recognised in the statement of financial position as right of uses assets with corresponding lease liabilities.

# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

The Company applies judgment in evaluating whether it is reasonably certain to project the continuation or renewal of long-term lease contracts with respect to Crown land. Changes to previously projected lease terms may result in a re-measurement of the right of use asset and related lease liability. The increase or decrease in the right of use asset and lease liability is recorded in the period in which the remeasurement occurs.

### 5. Revenue and other income

#### a. Accounting policy

##### i. Revenue from contracts with customers

The core principle of AASB 15 is that revenue is recognised on a basis that reflects the transfer of promised goods or services to customers at an amount that reflects the consideration the Company expects to receive in exchange for those goods or services. Revenue is recognised by applying a five-step model as follows:

1. Identify the contract with the customer
2. Identify the performance obligations
3. Determine the transaction price
4. Allocate the transaction price to the performance obligations
5. Recognise revenue as and when control of the performance obligations is transferred

Generally, the timing of the payment for sale of goods and rendering of services corresponds closely to the timing of satisfaction of the performance obligations, however where there is a difference, it will result in the recognition of a receivable, contract asset or contract liability. None of the revenue streams of the Company have any significant financing terms as there is less than 12 months between receipt of funds and satisfaction of performance obligations.

##### ii. Specific revenue streams

The revenue recognition policies for the principal revenue streams of the Company are:

###### *Sale of goods and provision of services*

The Company usually recognises point-of-sale based revenues derived from the sale of goods and services, including bar sales, bistro sales, bottleshop sales and gaming revenues at a point in time, as the performance obligations inherent in these goods and services are generally satisfied at the time consideration is received. The Company may receive consideration for the provision of services in advance of those performance obligations being satisfied (such as function deposits). This timing difference may give rise to a temporary liability.



# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### *Membership Subscriptions*

Revenue from the provision of membership subscriptions are recognised in the year in which they relate to as this is deemed to be the point in time when the risks and rewards are transferred. Payments are generally received in advance. If paid prior to the year commencing, this is shown as a liability in the balance sheet and recognised as revenue on a straight-line basis over the period of membership.

### *Government grants or subsidies*

The Company assesses the specific facts and circumstances of each grant or subsidy received to determine the appropriate application of revenue recognition requirements. These will generally vary between AASB 15 Revenue from Contracts with Customers (recognised as performance obligations are satisfied) or AASB 1058 Income for Not-for-Profit Entities (recognised immediately in the profit or loss once irrevocably entitled).

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied. Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Consideration received under agreements that are either not enforceable, or do not have sufficiently specific performance obligations, is recognised in accordance with AASB 1058, either as:

1. Income immediately in the profit or loss for the excess of the initial carrying amount of an asset over any related amounts recognised in accordance with other Standards; or
2. Where the transfer of those grants are to enable the acquisition or construction of a recognisable non-financial asset that is to be controlled by the entity, as income in the profit or loss when (or as) the entity satisfies its obligations under that transfer.

### *Gain on disposal of non-current assets*

When a non-current asset is disposed, the gain or loss is calculated by comparing proceeds received with its carrying amount and is taken to profit or loss.

### **iii. Rental income**

Rental revenue is recognised on a straight-line basis over a period of the lease term so as to reflect a constant periodic rate of return on the net investment.

# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### iv. Other income

Other income is recognised on an accruals basis when the Company is entitled to it.

### b. Revenue from continuing operations

	2022	2021
	\$	\$
<b>Revenue from contracts with customers</b>		
Poker machines net takings	3,579,980	4,274,073
Bottleshop sales	2,196,075	2,379,717
Catering revenue	1,467,314	1,807,177
Bar sales	1,188,915	1,531,469
Sand Bar - cafe and bar sales	179,749	-
Entertainment and promotions	216,507	258,788
Keno commission	136,653	140,380
ATM rebates, TAB and other commission	84,592	117,948
Member subscriptions	19,372	24,094
Government grant	12,445	-
<b>Total revenue from contracts with customers</b>	<b>9,081,602</b>	<b>10,533,646</b>
<b>Revenue from other sources</b>		
Economic stimulus	293,112	593,571
Wage subsidies	7,385	-
Other revenue	49,393	45,451
<b>Total revenue from other sources</b>	<b>349,890</b>	<b>639,022</b>
<b>Total revenue</b>	<b>9,431,492</b>	<b>11,172,668</b>

### c. Other income

	2022	2021
	\$	\$
Rental income	42,873	37,004
Other income	19,469	10,912
<b>Total other income</b>	<b>62,342</b>	<b>47,916</b>

# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### 6. Finance income and expenses

Finance income	2022	2021
	\$	\$
Interest income	733	1,637

Finance expenses	2022	2021
	\$	\$
Interest expense on loans	87,406	84,865
Interest expense on lease liabilities	11,892	15,701
Total finance expenses	99,298	100,566

### 7. Auditor's remuneration

	2022	2021
	\$	\$
Audit of the financial statements	36,700	34,640
Other remuneration of the auditor	22,790	15,824
<b>Total</b>	<b>59,490</b>	<b>50,464</b>

Other services included assistance with the set up and transition to the Xero general ledger system, transition of data for the fixed assets to Xero, lodgement of the annual company income tax return, lodgement of the FBT return and lodgement of the quarterly Business Activity Statements.

### 8. Cash and cash equivalents

#### a. Accounting policy

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.





# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### 9. Cash flow information

Reconciliation of net income to net cash provided by operating activities:

	2022	2021
	\$	\$
Profit/(loss) for the year	(364,895)	225,580
<b>Add / (less) non-cash items:</b>		
(Profit) / loss on sale of assets	33,758	132,324
Depreciation and amortisation	726,294	757,701
Reclassification from financing	-	(12,012)
<b>Changes in assets and liabilities:</b>		
(increase) / decrease in receivables	(120,818)	249,844
(increase) / decrease in inventories	(2,089)	(50,599)
(increase) / decrease in other assets	58	(13,117)
increase / (decrease) in payables	19,863	(213,581)
increase / (decrease) in employee benefits	28,859	41,888
increase/ (decrease) in provisions	(16,852)	(14,080)
increase / (decrease) in other liabilities	(7,058)	59,356
increase / (decrease) in contract liabilities	790,675	-
<b>Cash flows from operations</b>	<b>1,087,795</b>	<b>1,163,304</b>

### 10. Trade and other receivables

Current	2022	2021
	\$	\$
Trade receivables	134,078	22,674
Rebates receivable	12,409	1,216
Other receivables	1,731	3,510
<b>Total Trade and other receivables</b>	<b>148,218</b>	<b>27,400</b>

### 11. Inventories

#### a. Accounting policy

Inventories are measured at the lower of cost and net realisable value. Cost of inventory is determined using the weighted average costs basis and is net of any rebates and discounts received. Net realisable value is estimated using the most reliable evidence available at the reporting date.

# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### b. Inventory details

Current	2022 \$	2021 \$
<b>Inventory - at cost</b>		
Bar	51,063	50,524
Catering	34,836	24,729
Bottle Shop	132,006	151,314
Surf Club	10,469	-
Other	12,303	12,021
<b>Total Inventory</b>	<b>240,677</b>	<b>238,588</b>

## 12. Property, plant and equipment

### a. Accounting policy

Each class of property, plant and equipment is measured using the cost model and carried at cost less, where applicable, any accumulated depreciation and impairment.

### i. Depreciation

Property, plant and equipment, excluding freehold land, is depreciated on a straight-line and reducing balance basis over the asset's useful life to the Company, commencing when the asset is ready for use.

The estimated useful lives used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Land	N/A
Buildings and improvements	2% - 30%
Leasehold improvements	4%
Capital works in progress	
Plant and equipment	10% - 30%
Furniture, fixtures and fittings	7.5% - 30%
Motor vehicles	20% - 30%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change



# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

in estimate. When an asset is disposed, the gain or loss is calculated by comparing proceeds received with its carrying amount and is taken to profit or loss.

### b. Property, plant and equipment details

Summary	2022 \$	2021 \$
Land	75,606	75,606
<b>Buildings and improvements</b>		
At cost	7,430,295	7,430,295
Accumulated depreciation	(3,750,794)	(3,549,242)
<b>Total Buildings and improvements</b>	<b>3,679,501</b>	<b>3,881,053</b>
<b>Leasehold improvements</b>		
At cost	419,746	419,746
Accumulated depreciation	(403,503)	(390,249)
<b>Total Leasehold improvements</b>	<b>16,243</b>	<b>29,497</b>
Capital works in progress	8,375	-
<b>Plant and equipment</b>		
At cost	4,564,872	4,639,771
Accumulated depreciation	(3,559,098)	(3,568,939)
<b>Total Plant and equipment</b>	<b>1,005,774</b>	<b>1,070,832</b>
<b>Furniture, fixtures and fittings</b>		
At cost	969,864	823,070
Accumulated depreciation	(574,963)	(514,505)
<b>Total Furniture, fixtures and fittings</b>	<b>394,901</b>	<b>308,565</b>
<b>Motor vehicles</b>		
At cost	79,051	77,004
Accumulated depreciation	(39,927)	(31,472)
<b>Total Motor vehicles</b>	<b>39,124</b>	<b>45,532</b>
<b>Total Property, plant and equipment</b>	<b>5,219,524</b>	<b>5,411,085</b>



# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### Movement in carrying amounts

2022	Land \$	Buildings \$	Leasehold improvements \$	Capital works in progress \$	Plant and equipment \$	Furniture, fixtures and fittings \$	Motor vehicles \$	Total \$
Opening balance	75,606	3,881,053	29,497	-	1,070,832	308,565	45,532	5,411,085
Additions	-	-	-	8,375	192,429	181,550	20,909	403,263
Disposals	-	-	-	-	(27,246)	(9,338)	(15,854)	(52,438)
Depreciation	-	(201,552)	(13,254)	-	(271,156)	(85,876)	(11,463)	(583,301)
Reclassification from right of use assets	-	-	-	-	40,915	-	-	40,915
<b>Closing balance</b>	<b>75,606</b>	<b>3,679,501</b>	<b>16,243</b>	<b>8,375</b>	<b>1,005,774</b>	<b>394,901</b>	<b>39,124</b>	<b>5,219,524</b>

## 13. Intangible assets

### a. Accounting policy

#### i. Poker machine entitlements - indefinite useful lives

Poker machine entitlements are licenses purchased under current Government regulation that allow the Company to increase the number of poker machines it holds. It is considered that the life of the entitlement(s) is indefinite, so the cost cannot be amortised. However, under the applicable accounting standards, these intangible assets must be tested at least annually for impairment.

Impairment on an asset occurs when the carrying amount exceeds the recoverable amount. Where this occurs, the value of the asset must be reduced to the lower amount with the resulting loss being recorded to the profit or loss. Based on value in use calculations, the impairment write off for the year ended 30 June 2022 in \$NIL (2021: \$NIL).

### b. Intangible asset details

Summary	2022 \$	2021 \$
Poker Machine Entitlements	16,978	16,977
Poker Machine Entitlements - Impairment	(8,645)	(8,644)
<b>Total poker machine entitlements</b>	<b>8,333</b>	<b>8,333</b>



# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### 14. Leases

#### a. Accounting policy

At inception of a contract, the Company assesses whether a lease exists.

##### i. Lessee accounting

At the lease commencement, the Company recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where the Company believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises of the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration less any lease incentives received.

The right-of-use asset is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of assets accounting policy.

The lease liability is initially measured at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined, the Company's incremental borrowing rate is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is remeasured where there is a lease modification, change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI) or a change in the Company's assessment of lease term.

Where the lease liability is remeasured, the right-of-use asset is adjusted to reflect the remeasurement or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

##### *Exceptions to lease accounting*

The Company has elected to apply the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. The Company recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.



# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### b. Company as a lessee

The Company has leases over a range of assets including land and buildings, equipment and poker machines.

#### i. Terms and conditions of leases

The Company has lease agreements for various items of land and property, and plant and equipment used in its operations. The leases for plant and equipment are for terms of 3 to 5 years. The lease liabilities have been measured at amortised cost in accordance with AASB 16 Leases. The present value of future lease payments has been calculated using the rate implicit in the lease, or where this is not readily identifiable, the Company's incremental borrowing rate has been used.

#### ii. Concessionary leases

The Company entered into a licence agreement with Nambucca Valley Council commencing 8 May 2022 for a period of 13 months to occupy the land and buildings on Lots 1 and 2 of DP 866932. The agreement contains a holding over clause which allows the Club, as the Licensee, to continue to occupy the premises under the terms of the licence on a month to month basis. The Company has assessed that it is reasonably certain that it will exercise this option to continue to occupy the premises. The Company has measured the lease liability and corresponding right-of use asset at the present value of future lease payments using the current annual rent of \$43,000 for a period of 21 years after the expiration date of 7 June 2023.

#### iii. Right-of-use assets

2022	Land \$	Plant and equipment \$	Total \$
Opening balance	575,269	323,946	899,215
Remeasurement	116,729	-	116,729
Additions	-	167,260	167,260
Depreciation expense	(15,708)	(127,284)	(142,992)
Reclassification to property, plant and equipment	-	(40,915)	(40,915)
<b>Total</b>	<b>676,290</b>	<b>323,007</b>	<b>999,297</b>



# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### iv. Lease liabilities

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

	2022	2021
	\$	\$
< 1 year	206,599	179,189
1 - 5 years	301,368	319,276
> 5 years	731,000	532,623
<b>Total undiscounted lease liabilities</b>	<b>1,238,967</b>	<b>1,031,088</b>

Lease liabilities included in the statement of financial position	975,595	859,694
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### v. Variable payments based on sales or usage

The Company has a lease agreement for printing and copying equipment which contains variable rates depending on usage. These variable lease payments are recognised in the profit and loss as incurred. The future exposure relating to these variable rates is not considered a material risk for the Company.

### vi. Statement of income and retained earnings

The amounts recognised in the statement of income and retained earnings relating to interest expense on lease liabilities and short-term leases or leases of low value assets are shown below:

	2022	2021
	\$	\$
Interest expense on lease liabilities	(11,892)	(15,701)
Variable lease payments not included in the measurement of lease liabilities	(3,151)	(14,454)
Expenses relating to short term leases	(32,500)	-
Land	(15,708)	(28,896)
Plant and equipment	(127,285)	(128,503)

# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### 15. Trade and other payables

Current	2022 \$	2021 \$
Trade payables	379,558	204,577
Accrued expenses	79,974	126,508
ATO liabilities	134,264	193,884
Other payables	78,031	92,483
<b>Total trade and other payables</b>	<b>671,827</b>	<b>617,452</b>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

### 16. Borrowings

Current	2022 \$	2021 \$
Chattel mortgages	39,377	37,630
<b>Total current borrowings</b>	<b>39,377</b>	<b>37,630</b>

Non-current	2022 \$	2021 \$
Chattel mortgages	32,059	66,506
Bank loans	2,500,000	1,950,000
<b>Total non-current borrowings</b>	<b>2,532,059</b>	<b>2,016,506</b>

#### a. Summary of borrowings

##### Bank Loans

The Company renewed its secured bank loan facility with ANZ Bank in April 2022, which includes two variable rate business loans of \$2,000,000 and \$500,000. These facilities are secured by a registered first mortgage of the Company's club premises located at Nelson Street, Nambucca Heads, along with a fixed and floating charge over all present and future assets.

# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

The business loans are on an interest only basis, payable in arrears and the variable interest rate at 30 June 2022 was 6.05%. At the end of the year, the Company holds a total of \$799,970 in unrestricted cash balances within related loan offset accounts in order to reduce interest charges.

### Chattel Mortgages

The Company retains the following Chattel Mortgages with ANZ Bank at 30 June 2022:

- On 5 February 2021 the Company entered into a Chattel Mortgage agreement for the purchase of a Cash Recycler with a term of 36 months. The total drawdown amount was \$94,842 with a total amount of interest payable of \$3,367.80 based on a rate of 2.41% per annum requiring repayments of \$2,728.05 per month. This mortgage is secured by the underlying asset.
- On 25 November 2021 the Company entered into a Chattel Mortgage agreement for the purchase of a Kia Cerato with a term of 36 months. The total drawdown amount was \$23,000 with a total amount of interest payable of \$923.08 based on a rate of 2.72% per annum requiring repayments of \$664.53 per month. The mortgage is secured by the underlying asset.

### Other Items

During the current year, the Company extinguished a previously disclosed Chattel Mortgage prior to the scheduled expiry date due to an insurance claim and settlement on the underlying asset. The proceeds of this settlement have been recorded in the profit or loss whilst the underlying asset has been disposed and the related Chattel Mortgage liabilities were extinguished.

### b. Defaults and breaches

During the current and prior year, there were no defaults or breaches on any of the loans.

## 17. Employee benefits

### a. Accounting policy

Provision is made for the Company's liability for employee benefits, those benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Changes in the measurement of the liability are recognised in profit or loss.



# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### b. Employee benefit details

Current	2022 \$	2021 \$
Long service leave	206,408	194,868
Annual leave	281,655	247,585
<b>Total current employee benefits</b>	<b>488,063</b>	<b>442,453</b>

Non-current	2022 \$	2021 \$
Long service leave	76,468	93,219
<b>Total non-current employee benefits</b>	<b>76,468</b>	<b>93,219</b>

## 18. Provisions

### a. Accounting policy

Provisions are recognised when the Company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

### b. Provision details

Current	2022 \$	2021 \$
Provisions for Club Grants (Donations)	2,764	19,616
<b>Total Provisions</b>	<b>2,764</b>	<b>19,616</b>

## 19. Deferred income

Current	2022 \$	2021 \$
Subscriptions in advance	41,396	38,370
Income in advance	18,623	28,707
<b>Total Deferred Income</b>	<b>60,019</b>	<b>67,077</b>

# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### 20. Contract balances

The Company has recognised the following contract assets and liabilities from contracts with customers:

Current contract liabilities	2022	2021
	\$	\$
Capital grants received	790,675	-

The nature of contract liabilities are as follows:

In March 2022 the Company received \$803,120 (plus GST) for the first instalment of the Black Summer Bushfire Recovery Grant. The total amount of the grant is \$2,007,800, to be expended over a two year period from April 2022 to March 2024.

The objectives of the grant opportunity are to:

- recognise Nambucca Heads RSL Club as an evacuation centre
- support recovery and resilience of communities impacted by the 2019-20 bushfires, and
- build stronger communities by supporting social, economic and built environment recovery.

The project will replace the current roof and include the installation of air conditioning units and solar panels that will provide economic relief to the club and allow further re-investment of funds to provide a safe community environment and hub.

The contract liabilities relate to the grant funds received but not spent at 30 June 2022.

### 21. Members' guarantee

The Company is incorporated under the *Corporations Act 2001* and is a Company limited by guarantee. If the Company is wound up, the constitution states that each member is required to contribute a maximum of \$2 each towards meeting any outstanding obligations of the Company. At 30 June 2022 the number of members was 6,010 (2021: 5,813).

### 22. Contracted commitments

At the date of this report, the Club had committed to the following capital expenditure:

- the installation of two gaming machines and signage at a cost of \$95,292

# Nambucca Heads RSL Club Limited

## Notes to the financial statements

For the year ended 30 June 2022

### 23. Contingencies

In the opinion of the Directors, the Company did not have any contingencies at 2022 (2021: None).

### 24. Related parties

#### a. The Company's main related parties are as follows:

Related parties include key management personnel and those charged with governance (the Directors of the Club). The remuneration paid to key management personnel of the Company is \$584,584 (2021: \$556,754).

Other related parties include close family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel or their close family members.

#### b. Transactions with related parties

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

The following transactions occurred with related parties during the financial year:

- The Company transacted with Brian Hyslop for the provision of services to repair and upholster furniture. Brian Hyslop operates as a sole trader and is spouse to Terrie Hyslop, the President of Nambucca Heads RSL Club Limited. The Company expended a total of \$3,130 during the financial year in respect of these works with the amount charged at discount to normal commercial rates. No amounts remained outstanding at balance date.

### 25. Events occurring after the reporting date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years.

# Nambucca Heads RSL Club Limited

## **Notes to the financial statements**

For the year ended 30 June 2022

### **26. Statutory information**

The registered office and principal place of business of the Company is:

Nambucca Heads RSL Club Limited

3 Nelson Street

Nambucca Heads NSW 2448



# Nambucca Heads RSL Club Limited

## Directors' declaration

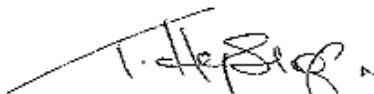
The directors of the Company declare that:

The financial statements and notes for the year ended 30 June 2022 are in accordance with the *Corporations Act 2001* and:

- comply with Australian Accounting Standards - Simplified Disclosures; and
- give a true and fair view of the financial position as at 30 June 2022 and of the performance for the year ended on that date of the Company.

In the directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable with the continuing support of creditors.

This declaration is made in accordance with a resolution of the Board of Directors.



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Terrie Hyslop  
President

Dated: 28 September 2022



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William Henderson  
Director



# Independent audit report to the members of Nambucca Heads RSL Club Limited

## Report on the Audit of the Financial Report

### Opinion

We have audited the accompanying financial report, being a simplified disclosure financial report of Nambucca Heads RSL Club Limited (the Company), which comprises the statement of financial position as at 30 June 2022, the statement of income and retained earnings and the statement of cash flows for the year then ended, notes to the financial statements and the Directors' declaration.

In our opinion, the accompanying financial report of the Company is in accordance with the *Corporations Act 2001*, including:

1. Giving a true and fair view of the Company's financial position as at 30 June 2022 and of its financial performance for the year ended; and
2. Complying with Australian Accounting Standards - Simplified Disclosures and the *Corporations Regulations 2001*.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Entity in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards - Simplified Disclosures, and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

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In preparing the financial report, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.



- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, actions taken to eliminate threats or safeguards applied.

*HLV Audit Pty Ltd*

HLV Audit Pty Ltd

*At Holladay*

Angela Holladay

Director

Nambucca Heads

28 September 2022



# OUR BOARD



**TERRIE HYSLOP**  
PRESIDENT



**BILL HENDERSON**  
DIRECTOR



**LOU BARNES**  
DIRECTOR



**JOHN HOPKINS**  
DIRECTOR



**JUDI BELBIN**  
DIRECTOR



**PAUL HAYES**  
DIRECTOR



**DENNIS LEIGH**  
DIRECTOR

*We look forward to welcoming you into our Club!*

